

**Minutes of the FCHS Board Meeting
held via Zoom at 5.30pm
on the 13th October 2020**

Attendees	Role
Helen Cadwallader (HC)	Chair
Abiola Olatunji (AO)	Interim FCHS Estate Manager
Vanessa Shone (VS)	Secretary
Teddy Amoyaw (TA)	Treasurer
Ken Higgins (KH)	V.Chair
Sara Brown (SB)	Board Member
Angela Simpson (AS)	Board Member
Alex Heslop (AH)	TMI Team Southwark
Patricia Strobino (PS)	Board Member
Kathy Atkins (KA)	Board Member
Apologies	Role
Oteng Asabre (OA)	Member
Denilson Barduche (DB)	Board Member

This was the first board meeting following the AGM held via Zoom on Thursday 24th September 2020. Patricia Strobino and Kathy Atkins joined as new board members. Kathy had served previously.

There was a brief discussion by all present about the issue pertaining to whether the TMO should place management board minutes on its website – as raised by a member at the recent AGM. The board was in agreement with its most decision on this item during which it agreed that minutes should not be placed on its website. All agreed this was consistent with the TMO's Rules. However, the discussion was concluded with an agreement share a summary of the minutes on its website going forward.

Agreed: All agreed that the TMO's management board will provide a summary of minutes on its website.

All board members were given a planning and induction pack containing the following documents:

- What is a TMO?
- Board responsibilities
- Duties of Officers
- Sub-committees
- Code Of Conduct - to be signed and returned
- Code Of Confidentiality - to be signed and returned
- Declaration Of Interest - to be signed and returned
- Training for new and existing members
- Board meeting cycle

- FCHS Articles of Association
- Business Plan
- Annual Planner

Income

In addition to our allowances, we can also source further funding for various activities from Cleaner Greener Safer, Neighbourhood Fund, Team London Bridge, etc.

Business Plan

The management board will look at reducing the strategic objectives within the Business Plan from 5 down to 2 or 3 so as to help improve focus - this will be explored at the earliest opportunity.

Election of Officers

Alex Heslop from the TMI Team took over the meeting to oversee the election of officers and election to sub-committees

Chair

Our Vice Chair was not at the meeting and with no one standing forward to become Chair, Helen Cadwallader offered to continue as Interim Chair until the November meeting to allow everyone time to think about taking on the role.

Vice Chair

Ken Higgins

Treasurer

Teddy Amoyaw

Secretary

Vanessa Shone

Election to sub-committees

HR Sub-Committee

Helen Cadwallader as Interim Chair

Vanessa Shone

Ken Higgins

Angela Simpson

Kathy Atkins

Finance and Procurement Sub-Committee

Teddy Amoyaw as Treasurer

Sara Brown

Oteng Asabre to be asked at the next meeting

Denilson Barduche - TBC

Election to representative bodies

London Bridge and West Bermondsey ward panel

Vanessa Shone
Ken Higgins

North West Local Housing Forum

Patricia confirmed that she was already registered for the NW local forum – making her a natural candidate to represent FCHS.

Southwark Tenant Management Organisation Committee (STMOC)

Vanessa Shone
Angela Simpson

Potters' Fields Park Management Trust

Kathy Atkins

Fire Risk Assessment

There are about 9 tasks left on the TMO's register.

Fire Safety Work at Devon Mansions and Hartland House

The council has not shared any documentation/report about the source of the latest risk which forms the basis this latest change to its fire safety strategy for Devon Mansions and Hartland House. Also, it was also noted that letters were going through letterboxes before the council communicated with the TMO. There has been a series of site visits with Helen Williams (LBS Compliance Manager) and the works are being progressed at an urgent pace.

Agreed: It was discussed and agreed that Abiola Olatunji will write to Simon Holmes (Interim Head of Engineering) about the need to ensure the entire block is covered and managed by one system within each block.